



Analyst Intern, Financial Reporting

Start Date: Immediately

Hiring Manager: Finance Director

Location: Grand Duchy of Luxembourg

5, Heienhaff

L-1736 Senningerberg

About Slate Asset Management

Slate Asset Management is a leading real estate focused alternative investment platform with over \$6.5 billion in assets under management. Slate is a value-oriented manager and a significant sponsor of all of its private and publicly traded investment vehicles, which are tailored to the unique goals and objectives of its investors. The firm's careful and selective investment approach creates long-term value with an emphasis on capital preservation and outsized returns. Slate is supported by exceptional people, flexible capital and a demonstrated ability to originate and execute on a wide range of compelling investment opportunities.

We operate in a collaborative and close-knit work environment that provides opportunities for growth, autonomy and career progression. We value an entrepreneurial mindset, dedication and teamwork.

Visit slateam.com to learn more.

The Position

Slate is seeking an Analyst Intern to support the Financial Reporting team. The role will report directly to the Finance Director.

Responsibilities

- Review monthly reporting (TB, GL) for certain Luxembourg entities, produced by service providers
- Assist the Financial Reporting team in the preparation of consolidation worksheets, quarterly IFRS financial statements and supporting note schedules for our fund entities
- Actively support the annual fund audit process
- Assist in maintaining bookkeeping records of certain Luxembourg companies in Yardi, produce monthly reporting (TB, GL) in IFRS and annual financial statements in Luxembourg GAAP
- Provide input to the preparation of monthly Luxembourg VAT returns, drafted by tax advisors and review the returns before filing
- Track Luxembourg tax liabilities and arrange for timely tax payments
- Monitor accounts payable and provide instructions to service providers for timely settlement

Qualifications and Experience

- In final year studying towards a Bachelor's or Master's degree in finance or business economics
- Fluent written and verbal communication in English, German considered as a strong asset
- Self-starter with a willingness to learn and grow
- Good interpersonal and communication skills and team oriented

- Excel in a fast paced, dynamic environment and enjoy new challenges
- Strong organizational skills, highly motivated to achieve results
- Self-motivated individual with a high level of attention to detail
- Knowledge of the real estate industry is recommended but not required
- Advanced MS Excel and Word skills

To Apply

To apply for this position, please email Christina@slateam.com.